MINISTRY OF FOREIGN AFFAIRS, FOREIGN EMPLOYMENT AND TOURISM

SRI LANKA BUREAU OF FOREIGN EMPLOYMENT

PROCUREMENT NOTICE

SUPPLYING OF PREPARED FOODS TO TRAINING CENTERS OF SRI LANKA BUREAU OF FOREIGN EMPLOYMENT (SLBFE) FOR THE TRAINEES

BID No. - PR/02/01-03(2)

1. Sealed Bids are hereby invited for supplying of prepared food on daily basis for a period of one year for trainees who will be training at Training Centers of Sri Lanka Bureau of Foreign Employment (SLBFE). The addresses have been mentioned in below table.

S.No.	Training Centre	Address	Telephone No.
1.	Migrant Resource Center - Western Provincial (MRC - Mathugama)	Bandaranayaka Mawatha, Mathugamawatta, Mathugama	034-2247323 034-3021566
2.	Kurunegala - Training Center	No. 208 A, Colombo Road, Wahara, Kurunegala	037-2054373 037-2232640
3.	Dambulla - District Center	No. 03, Nissanka Mawatha, Dambulla	066-2284074
4.	Pannipitiya - Training Center	No. 241/1, Old Road, Pannipitiya	011-2846904

2. Bidders may obtain the bid documents from the Procurement Division of the Sri Lanka Bureau of Foreign Employment between 9.00 a.m .and 3.00 p.m on working days from 05.10.2026 to 22.10.2026, upon submitting a written request on their company letterhead and making a non-refundable payment of Rs. 5,000/- in cash to the Sri Lanka Bureau of Foreign Employment cashier; the relevant bid documents may also be inspected free of charge at the Sri Lanka Bureau of Foreign Employment Procurement Division during office hours.

3. Separate bids must be submitted for each center, and separate Bid Security must be provided for each. The phrase **"Call for Quotations for the Supply of Prepared Meals for Trainees - PR/02/01-03(2)"** must be marked on the top left corner of the envelope containing the bid. Bids must be deposited in the designated tender box (No.01) located at the Procurement Division (2nd Floor) of the Sri Lanka Bureau of Foreign Employment Head Office at the address below.

4. The acceptance of bids will close at 10:00 a.m. on 23.10.2026 and the bids will be opened immediately thereafter. Bidders or their authorized representatives are permitted to attend the bid opening.

5. The Department Procurement Committee holds the final decision regarding this procurement.

Chairman,
Sri Lanka Bureau of Foreign Employment,
No. 234, Denzil Kobbekaduwa Mawatha,
Koswatta, Battaramulla.
Telephone / Fax: 011-2880550/ 011-2887585
Website : www.slbfe.lk