

Provision of School Supplies to Children of Migrant Worker Parents

This is a programme implemented by the Welfare Division of the Sri Lanka Bureau of Foreign Employment (SLBFE) to fulfill the educational needs of children of low-income migrant workers who are registered with the Bureau and are currently employed overseas, as well as those who have returned to Sri Lanka after working abroad.

- ❖ The main objective of this programme is to provide financial relief to migrant workers by reducing the expenses they incur in meeting the educational needs of their children.
- ❖ Accordingly, the following guidelines shall be adhered to in implementing this programme. Based on a decision of the Bureau's Board of Directors, it has been decided to provide vouchers worth LKR 10,000.00 in place of the school supplies, bags, and shoes previously provided as material assistance under the programme. Applications for this programme will be accepted from 26th October 2026 to 11th December 2026.

01. Eligibility Criteria for the Provision of School Supplies to Children of Migrant Worker Parents

- X. Only the children of eligible migrant workers shall qualify for this programme.
- XI. The migrant worker must have obtained registration with the Bureau prior to departure for overseas employment
- XII. According to the Bureau's database, the monthly salary of the relevant migrant worker must be USD 400 or less
- XIII. If the migrant worker is currently employed overseas, eligibility to apply shall commence only after one year has elapsed from the date of registration with the Bureau
- XIV. If the migrant worker has returned to Sri Lanka after overseas employment, they must have completed at least one year of overseas employment and must have returned to Sri Lanka within the past 03 years
- XV. Only the children of eligible migrant workers shall qualify for this programme.
- XVI. The child of the migrant worker must not have previously received school supplies assistance from the Sri Lanka Bureau of Foreign Employment (SLBFE).
- XVII. Children studying in Grades 01 to 12 at government or private schools shall be eligible for this programme.
- XVIII. Children with special educational needs who do not attend school may also apply for educational equipment, subject to relevant medical recommendations and the applicable specifications and eligibility criteria
- XIX. Applicants shall submit their applications to the Development Officer (Foreign Employment). Late or incomplete applications will be rejected without further notice

02. Documents to Be Submitted:

- I. Application Form
- II. Recommendation from the School Principal
- III. A certified copy of the child's birth certificate
- IV. A photocopy of the biodata page of the migrant worker's passport
- V. Pages of the passport bearing immigration and emigration stamps as evidence of departure from Sri Lanka and return to Sri Lanka (for applicants who have returned to Sri Lanka).
- VI. A Grama Niladhari certificate confirming the applicant's residence

Sri Lanka Bureau of Foreign Employment

Application Form for Obtaining School Supplies for the Children of Migrant Workers

(Note: If the applicant has more than one child, a separate application must be submitted for each child.)

1.Full Name of the Migrant / Returned Migrant Worker -

.....

2.Address - :

3.Date of Departure Abroad - :

.....

4.Date of Return to Sri Lanka-

((Only for applicants applying after returning from abroad.))

5.National Identity Card (NIC) Number - :

.....

6.Passport Number - :

7.GramaNiladhari Division - :

8.Divisional Secretariat - :

9.District - :

10.Province - :

11.Monthly Salary of the Migrant Worker-.....

(The salary must be stated in the currency of the relevant country or in US dollars. Applicants who have returned to Sri Lanka after overseas employment must indicate the monthly salary they received while employed abroad.)

12.Full Name of the Child Applying for School Equipment - :

.....

13.Grade studying for the year 2027 - :

14. Declaration of Mother / Father / Guardian

I hereby declare that I do not have sufficient income to meet the educational expenses of the above-named child for the forthcoming academic year. Therefore, I kindly request that the necessary arrangements be made to provide the educational supplies required by the child for the forthcoming academic year. I further declare that the child has not previously received educational supplies provided by the Sri Lanka Bureau of Foreign Employment (SLBFE), and that all the information furnished above is true and accurate.

Name of Mother / Father / Guardian:-
.....

Phone Number :-

Signature :- Date :-

15. Recommendation of the Principal of the School

I recommend the provision of school equipment provided by the Sri Lanka Bureau of Foreign Employment (SLBFE) for the upcoming academic year for student (male/female) , studying in Grade at School. (Subject to a maximum of Rs. 10,000.00)

.....
Principal's Signature & Date

.....
Official Stamp

16. Recommendation of the Development Officer (Foreign Employment)

Recommended

☐

Not Recommended

☐

.....
Name and Date of the Development Officer (Foreign Employment)

.....
Signature and Official Stamp

17. Based on the above recommendation of the Development Officer, I approve / do not approve the provision of school equipment.

.....
Signature, Date and Official Stamp of the Divisional Secretary

18. Since the salary of this child's mother/father from foreign employment is less than USD 400 according to the registered data of the Bureau, and based on the above recommendations and approvals, I recommend / do not recommend the provision of school equipment.

.....
Signature, Date and Official Stamp of the Senior Manager

Documents to be submitted with this application:

1. A copy of the child's Birth Certificate (Must be certified by the Development Officer - Foreign Employment.)
2. A copy of the bio-data page (Photo page) of the passport of the person deployed overseas
3. GramaNiladhari Certificate to confirm residence.