



SRI LANKA BUREAU OF FOREIGN EMPLOYMENT

PROCUREMENT NOTICE

PROCUREMENT OF UNIFORMS/UNIFORM MATERIALS FOR THE
STAFF OF SRI LANKA BUREAU OF FOREIGN EMPLOYMENT

BID No. - PR/02/11-02(2027)

The Chairman of the Departmental Procurement Committee of the Sri Lanka Bureau of Foreign Employment (SLBFE), invites sealed bids from eligible and qualified bidders for the supply of uniforms and uniform materials for the staff.

A description of the requirements is as follows;

	Item Description	Required Quantity
1.	Trouser Material (for Male officers)	1995 Metres
2.	Shirt-Long Sleeve (for Male officers)	1596 Nos.
3.	Shirt-Short Sleeve (for Male officers)	798 Nos.
4.	Saree with blouse piece (for Female officers)	3054 Nos.

- Interested bidders may obtain further information from the Manager-Procurement, Sri Lanka Bureau of Foreign Employment (SLBFE), 2nd Floor, No. 234, Denzil Kobbekaduwa Mawatha, Koswatta, Battaramulla from **03.08.2026 until 24.08.2026** between **9.00 a.m and 3.00 p.m** Telephone: 011-2887585 email: mgr_procurement@slbfe.lk.
- Interested Bidders can inspect the bidding documents free of charge during office hours on working days, from **03.08.2026 to 24.08.2026** at the Procurement Division located at the above address.
- Interested bidders may obtain a complete set of bidding documents in English upon submission of a written request on the company's letter head addressed to the Chairman, Sri Lanka Bureau of Foreign Employment, (SLBFE) during office hours from **9.00 a.m. to 3.00 p.m** on working days, upon payment of a non-refundable fee of Sri Lankan Rupees Twenty Thousand (LKR 20,000.00). Payment shall be made in cash only.
- A certified copy and the original of the BRC shall be submitted together with the request to purchase the bidding documents. The original BRC will be returned after verification.
- Bidder/Bidders shall meet the minimum qualification requirements stipulated in the bidding documents to be eligible for this procurement.
- The Sealed envelope containing the Bid should be marked as **"Supply of Uniforms /Uniform Materials for the SLBFE Staff" PR/02/11-02 (2027)** on the top left hand corner of the envelope. It should be deposited in the Tender Box (No. 01) located at the Procurement Division in the Second Floor. Samples shall be handed over to the Procurement Division. The tender box will be closed on **25.08.2026 at 11.00 a.m.** and bids will be opened immediately thereafter, Bidders or their authorized representatives may be present at the bid opening. Late bids will not be accepted.
- All bids shall be accompanied by a 'Bid Security' which will be equal to 1% of the total bid value. Bid Security shall be valid for 119 days from the bid closing date (**from 25.08.2026 to 23.12.2026**) and shall be submitted together with the bid.
- A pre-bid meeting will be held at the Mini Conference Room of the SLBFE located on 2nd Floor on **13.08.2026 at 11.00 a.m.**

The Chairman of the Departmental Procurement Committee reserves the right to accept or reject any bid without assigning any reason, The Committee shall not be liable for any expenses incurred by bidders in the preparation or submission of bids.

The Chairman,
Sri Lanka Bureau of Foreign Employment,
No. 234, Denzil Kobbekaduwa Mawatha,
Koswatta,
Battaramulla.

Telephone / Fax: 011-2880550 / 2880564 / 2887585
Email -: mgr_procurement@slbfe.lk

