



SRI LANKA
BUREAU OF FOREIGN EMPLOYMENT
MINISTRY OF FOREIGN AFFAIRS,
FOREIGN EMPLOYMENT & TOURISM



PROCUREMENT NOTICE

**Quotation for Supply of Foods and Catering Services to
 Emigrant Employees and for other Special Events -
 PR/02/01-01(1)**

Sealed bids are invited under National Competitive Bidding Procedure from institutions having Business Names Registration Certificate for supply of foods and catering services and fair experience in the aforesaid work and management in the relevant field to supply of foods and catering services to emigrant employees and other special events by Sri Lanka Bureau of Foreign Employment up to **10.00 a.m. on 04.08.2025.**

The original and a certified copy of Business Names Registration Certificate of the bidder should be submitted with bids and the original certificate will be returned after inspection immediately thereafter.

Bid documents can be obtained from the Procurement Section of Sri Lanka Bureau of Foreign Employment during office days from **9.00 a.m. to 3.00 p.m.** upon payment of a non refundable fee of **Rs. 10,000/-** to the cashier of the Bureau in cash from **14.07.2025 to 03.08.2025** and bids should be perfected and submitted in two copies. Bid documents can be inspected free of charge at the Procurement Section during office hours.

Duly perfected sealed bids should be deposited in the tender box kept at Procurement Section of Sri Lanka Bureau of Foreign Employment. The words **"Supply of Foods - PR/02/01-01 (1)"** should be marked at the top left corner of envelopes containing bids.

Acceptance of Bids will be closed at **10.00 a.m. on 04.08.2025** and opened at **10.00 a.m. on 04.08.2025.** Bidder or one of his authorized representatives are allowed to participate in the opening of bids.

Procurement Committee reserves the right on taking final decision regarding this procurement.

The Chairman,
Department Procurement Committee,
Sri Lanka Bureau of Foreign Employment,
No. 234, Denzil Kobbekaduwa Mawatha,
Koswatta, Battaramulla.

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