



Ministry of Labour & Foreign Employment

REGISTRATION OF TRAINING INSTRUCTORS FOR THE SRI LANKA BUREAU OF FOREIGN EMPLOYMENT TRAINING POOL

Now you have the opportunity to work as an Instructor in the Training Programs for young people applying for the following training courses conducted at the training centers of the Sri Lanka Bureau of Foreign Employment.

If you have the following qualifications you are eligible to apply.

The Sri Lanka Bureau of foreign Employment expects to enhance the skill of new comers to the overseas job market and your service is required on assignment basis

Japan Language Training Instructors (Sinhala/Tamil)

**One year teaching experience with a degree
in Japanese language or**

One year experience with Japanese Language proficiency N 1- N 4

Age - Between 25-58

Ability to teach for the Japanese Language foundation Test JFT exam related to the caregiver profession and field of food service industry is considered on additional qualification.

Korean Language Training Instructors

**Degree in Korean Subject or
Holding a Diploma in the relevant subject &
Two Years teaching experience of Korean language.**

Age - Between 25-58

Fitness Training Instructors

**Holding a Diploma certificate in the relevant subject and
two years experience, or**

**Three years experience as a fitness Training Instructor
in the Armed forces or Police (must be a good helth)**

Age - Between 25-58

Application Submit procedure:-

Submit your completed CV by register mail using the application form published on the SLBFE website. Please mention "Registration for Training Instructor at SriLanka Bureau of Foreign Employment" in the top left hand corner of the envelope.

**Manager- (Human Resources),
Sri Lanka Bureau of Foreign Employment,
No. 234, Denzil Kobbakaduwa Mawatha,
Koswatte, Battaramulla.**

Telephone Number - 011 2887594

web - www.slbfe.lk



Reference No:

(for official use)

Sri Lanka Bureau of Foreign Employment
Application for the registration of the -----Training Service Providers

01. 1.1 Name in Full : Mr. /Mrs. / Miss :
(in block Capital)

1.2 Name with Initial :

02. 2.1 Permanent Address :
Address 1:..... Address 2 :.....
Address 3:..... Address 4:.....

2.2.District :

2.3 Mobile No :

2.4 email Address :

03. 3.1 Gender :

3.2 Civil Status :.....

3.3 date of Birth Year Month Date

3.4 Age As at : 01.01.2023 Years Months Dates

3.5 NIC :

04. Educational Qualification :

4.1 GCE (O/L Examination) :

| | 1 st attempt | | | 2 nd attempt | |
|----|-------------------------|----------------|----|-------------------------|----------------|
| | Year | Index No | | Year | Index No |
| | Subject | Grade Obtained | | Subject | Grade Obtained |
| 01 | | | 01 | | |
| 02 | | | 02 | | |
| 03 | | | 03 | | |
| 04 | | | 04 | | |
| 05 | | | 05 | | |
| 06 | | | 06 | | |
| 07 | | | 07 | | |
| 08 | | | 08 | | |
| 09 | | | 09 | | |
| 10 | | | 10 | | |

4.2 GCE (A/L Examination) :

Year : Exam No:

| # | Subject | Grade Obtained |
|----|---------|----------------|
| 01 | | |
| 02 | | |
| 03 | | |
| 04 | | |

Professional Qualifications

| Category | Name | Duration | Name of the institution | Duration |
|-------------|------|----------|-------------------------|----------|
| Master | | | | |
| Degree | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Work shop | | | | |
| Training | | | | |

Extra Curricular Activities:

- 01. :.....
- 02.
- 03.
- 04.
- 05.
- 06.

05. (i) Working Experience : **Overseas**

| # | Name of the working place | Designation | Service Period |
|---|---------------------------|-------------|----------------|
| | | | |
| | | | |
| | | | |

(ii) Working Experience : **Local**

| # | Name of the working place | Designation | Service Period |
|---|---------------------------|-------------|----------------|
| | | | |
| | | | |
| | | | |

06. Affirmation of the applicant.

The above information provided by me is true and accurate according to the best of my knowledge.

Date :

.....
Name / Signature of the applicant